



STUDENT ENROLLMENT AGREEMENT
Basic Life Support Cardiopulmonary Resuscitation (Initial/Renewal)

This agreement covers the calendar year of 2020

STUDENT INFORMATION

Student Name	
Address	
City/State/Zip	
Phone	
E-Mail	
Last 4 Digit of Social Security	
Date of Birth	
Emergency Contact Name/Relation	
Emergency Contact Phone	

ENROLLMENT INFORMATION

If you require assistance with this agreement, disclosures, and statements because of lack of understanding of the English language, please contact the Chief Academic Officer to arrange for translation services. This document must be completed with a school official in order to assure all questions regarding the enrollment agreement are fully understood and that all required fields are completed prior to admission.

ADDRESS OF INSTUTION

All instruction will be held at Bay Area Training Academy located at

- 14275 Wicks Blvd San Leandro CA 94577

PROGRAM NAME

Basic Life Support Cardiopulmonary Resuscitation (CPR)
 Hours of Instruction/ Credit: _____

SCHEDULE

Day of the week	From	To
<input type="checkbox"/> Monday		
<input type="checkbox"/> Tuesday		
<input type="checkbox"/> Wednesday		
<input type="checkbox"/> Thursday		
<input type="checkbox"/> Friday		
<input type="checkbox"/> Saturday		
<input type="checkbox"/> Sunday		

Date of Admission: _____ / _____ / _____
 Program Title: _____
 Program Location: _____
 Program Start Date: _____
 Anticipated End Date: _____
 Instructor Name: _____



TUITION

Estimated/Total CPR BLS for Healthcare Provider Initial and Renewal:

Tuition	\$80.00	
Textbook (eBooks)	\$14.50	Mandatory - Purchas directly from American Heart Association
STRF Fee	\$0.00	State of CA required, Nonrefundable
CPR Provider Total	\$94.50	Includes book
CPR Provider Total	\$80.00	Excludes book

STUDENT'S RIGHT TO CANCEL / CANCELLATION REFUND POLICY

A student has a right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session or seventh day after enrollment whichever is later, less specified non-refundable fees (Registration Fee, Uniforms and Textbook, Course Material, etc.). After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a Pro Rata refund as detailed below.

This agreement may be canceled by ___/___/___.

Rejection: An applicant rejected by the school is entitled to a refund of all funds paid.

Withdrawal Procedure:

A student choosing to withdraw from the school after the commencement of classes is to provide a written notice to the Chief Executive Officer (CEO). The notice must include the expected last date of attendance and be signed and dated by the student.

If special circumstances arise, a student may request, in writing, a leave of absence, which should include the date the student anticipates the leave beginning and ending. The withdrawal date will be the date the student is scheduled to return to from the leave of absence but fails to do so.

Pro Rata Refund Policy:

Bay Area Training Academy follows refund guidelines set by the California Bureau for Private Postsecondary Education in accordance with 5 CCR 71750. A student has the right to withdraw from a course of instruction at any time. When a student withdraws from a course after the period allowed for cancellation of the agreement set forth above, Bay Area Training Academy will issue a Pro Rata refund based on the amount owed for the portion of the educational program provided subtracted from the amount paid by the student calculated as follows: the amount owed equals the daily charge for the program total charge, divided by the number of days in the program, multiplied days student attended or was scheduled to attend prior to withdrawal, less the amount paid by student. The refund will be prorated if the student withdraws after the first class session, or the seventh day after enrollment, whichever is later.

All refunds shall be submitted within 45 days of the determination of the withdrawal date. Tuition refunds will be determined as follows: (Please note that the following text provides the minimum refund policy, the school may exceed these standards and be more generous to students).

Proportion of Total Program Taught by Withdrawal Date	Tuition Refund
During the first 10% of the period of financial obligation	90% of the tuition
After the first 10% of the period of financial obligation and until the end of the first 25% of the period of financial obligation	50% of the tuition
After the first 25% of the period of financial obligation and until the end of the first 50% of the period of financial obligation	30% of the tuition
After the first 50% of the period of financial obligation	0% of the tuition

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds. If a student obtains a loan to pay for the program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.



CONTRACT ACCEPTANCE

“I, the undersigned, have read and understand this agreement and acknowledge receipt of a copy. It is further understood and agreed that this agreement supersedes all prior or contemporaneous verbal or written agreements and may not be modified without the written agreement of the student and the School Official. I also understand that if I default upon this agreement, I will be responsible for payment of any collection fees or attorney fees incurred by the Bay Area Training Academy. I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.”

TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE;	\$
ESTIMATED TOTAL CHARGES FOR THE ENTIRE CPR PROGRAM;	\$
TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT:	\$

SIGNATURE OF STUDENT

DATE

SIGNATURE OF SCHOOL OFFICIAL

DATE

Estimated/Total CPR BLS for Healthcare Provider Initial and Renewal:

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STUDENT TUITION RECOVERY FUND (CCR 76215 (b))

“The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.”

“It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6959 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.



4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law. However, no claim can be paid to any student without a social security number or a taxpayer identification number.”

“NOTICE”

“YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE.”

"Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834 or P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, (888) 370- 7589 or by fax (916) 263-1897"

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet web site (www.bppe.ca.gov).

“NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITION”

“The transferability of credits you earn at Bay Area Training Academy is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate in CPR you earn in Bay Area Training Academy is also at the complete discretion of the institution to which you may seek to transfer. If the certificate in CPR that you earn at this institution is not accepted at the instruction to which you seek to transfer, you may be required to repeat some or all your coursework at the institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending the Bay Area Training Academy to determine if your certificate will transfer”.

DISTANCE EDUCATIONAL PROGRAM

Bay Area Training Academy does not currently offer any distance educational programs.

NOTICE TO BUYER:

1. Do not sign this agreement before you have read it or if it contains any blank spaces.
2. You are entitled to a copy of this agreement and any disclosure pages you sign.
3. This agreement and the school catalog constitute the entire agreement between the student and the school.



4. Although the school will provide placement assistance, the school does not guarantee job placement to graduates upon program completion or upon graduation.
5. The school reserves the right to reschedule the start date if the number of students scheduled is too small.
6. The school reserves the right to terminate a students' training for unsatisfactory progress, nonpayment of tuition or failure to abide established standards of conduct.
7. The school does not guarantee the transferability of credits to a college, university or institution. Any decision on the comparability, appropriateness and applicability of credit and whether they should be accepted is the decision of the receiving institution.
8. At this time Bay Area Training Academy does not offer any federal and state financial aid programs. Students may elect to make payments at the discretion of the CFO. If this occurs a written contract will be generated in order to clearly outline all payment dates, times and amounts.
9. If the student defaults on a federal or state loan both the following may occur:
 - The federal or state government or a loan guarantee agency may take action against the student including applying any income tax refund to which the person is entitled to reduce the balance owned on the loan.
 - The student may not be eligible for any other feral student financial aid at another institution or other government financial assistance until the loan is repaid.

STUDENT ACKNOWLEDGMENTS:

1. I hereby acknowledge receipt of the school's catalog dated ___/___/___, which contains information describing programs offered, and equipment/supplies provides. The school catalog is included as part of this enrollment agreement and I acknowledge that I have received a copy of this catalog.
 _____(Student initials)
2. I have carefully read and received a copy of this enrollment agreement.
 _____(Student initials)
3. I understand that the school may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined in the school catalog. While enrolled in the school, I understand that I must maintain satisfactory academic progress as described in the school catalog and that my financial obligation to the school must be paid in full before a certificate may be awarded.
 _____(Student initials)
4. I understand that the school does not guarantee job placement to graduates upon program completion or upon graduation.
 _____(Student initials)
5. I understand that complaints, which cannot be resolved by direct negotiation with the school in accordance to its written grievance policy, may be filed with the State all student complaints must be submitted in writing.
 _____(Student initials)
6. "Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement."
 _____(Student initials)
7. "I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, and salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet."
 _____(Student initials)



8. If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

____(Student initials)

9. "I understand that this is a legally binding contract. My signature below certifies that I have read, understood and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me. "

____ (Student initials)

SIGNATURE OF STUDENT

DATE

Only when the agreement is accepted, signed, and dated by the authorized official of the school or the admissions officer at the school's principal place of business. The enrollment agreement is legally binding when signed by the student and accepted by the institution.

REPRESENTATIVE'S CERTIFICATION:

I hereby certify that _____ has been interviewed by me and in my judgment, meets all requirements for acceptance as a student in the Bay Area Training Academy at _____(Program of Study), as described in the school catalog. I further certify that there have been no verbal or written agreements or promises other than those appearing on this agreement.

SIGNATURE OF SCHOOL OFFICIAL

DATE

For questions regarding this document, please contact:

Nicky Bahr – Chief Executive Officer
949.899.3363
nicky@bataeducation.com

Kenia Gamero – Program Admin Coordinator
510.338.7778
KeniaG@bataeducation.com

